

# Data Protection



Please complete this form which will be used to validate your identity when you contact our Head Office regarding your account. If you have an Enduring Power of Attorney please provide a copy for our records.

**Property Address:** \_\_\_\_\_  
\_\_\_\_\_

**Reference:** \_\_\_\_\_

**Leaseholder 1:** \_\_\_\_\_

**Date of birth:** \_\_\_\_\_

**Chosen Password:**  
*(Example mother's maiden name, memorable place etc)* \_\_\_\_\_

**Password prompt:** \_\_\_\_\_

**Leaseholder 2:** \_\_\_\_\_

**Date of birth:** \_\_\_\_\_

**Chosen Password:**  
*(Example mother's maiden name, memorable place etc)* \_\_\_\_\_

**Password prompt:** \_\_\_\_\_

**Occupier 1:** *If different from above* \_\_\_\_\_

**Date of birth:** \_\_\_\_\_

**Chosen Password:**  
*(Example mother's maiden name, memorable place etc)* \_\_\_\_\_

**Password prompt:** \_\_\_\_\_

**Occupier 2:** *If different from above* \_\_\_\_\_

**Date of birth:** \_\_\_\_\_

**Chosen Password:**  
*(Example mother's maiden name, memorable place etc)* \_\_\_\_\_

**Password prompt:** \_\_\_\_\_

We are committed to protecting your privacy. We will only use the information that we collect about you lawfully (in accordance with the Data Protection Act 1998). The information which you supply to us will be treated confidentially and only used for the administration of your account. We may share this information with partner organisations (for example contractors, local authorities etc.) but only in relation to services that are provided to you.